

- This Audit Form is used to record the results of on the job safety behaviour observations.
- For each "Safe" behaviour observed, mark the "Safe" box.
- **For each "At Risk" behaviour or hazard observed, record the number of times it is observed in the "At Risk" box.**
- If the behaviour is not applicable to the area, mark the "N/A" box.
- The safety behaviour score is based on the total number of "At Risk" behaviours & Hazards observed. ie 2 people without safety glasses record 2.

<b>Team Behaviour to be audited:</b>				<b>Area/Job/Team Observed:</b>			
Position/Reactions of People	SAFE	AT RISK	N/A	Rules/Procedures and Housekeeping	SAFE	AT RISK	N/A
Consider potential for person to:				• Floor/Guardrail Removal Permit in use as required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Be caught in, on, or between objects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Appropriate fall protection/restraint is used where required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Fall from height	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Hand/mid rails, toe boards fitted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Slip or Trip	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• All working platforms fully planked and secured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Protective Equipment	SAFE	AT RISK	N/A	• Hot Work Authorisation as required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Safety helmet and boots worn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Housekeeping on the job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Safety glasses/goggles/face shield worn as required for the work in progress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Site traffic rule compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Hearing protection worn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Spill prevention and waste management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Respirator worn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Hazardous materials being used correctly - in accordance with MSDS and label Secondary container labelling satisfactory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Protective clothing/suits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Job Planning is evident; JSEA current (where applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Gloves worn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Hoarding effectively installed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Seat belts are worn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Manual Handling and Ergonomics	SAFE	AT RISK	N/A
Tools and Equipment	SAFE	AT RISK	N/A	• Correct lifting and handling procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tools being used are right for the job, and are being used correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Materials stacked safely and correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Lifting gear currently tagged or indicated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Access and Egress	SAFE	AT RISK	N/A
• Manual lifting equipment ie chain blocks, talfors etc correctly set up and used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Access ways not obstructed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Slings inspected for damage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Ladders secured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• All fall prevention gear tagged ie inspected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Signs, flagging, bunting and or solid barricades erected/maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Cylinders secured, gauges operative, hoses in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Vehicles parked correctly and not obstructing work areas or roadways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Welding earth in close proximity to work piece	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Permit to Work System	SAFE	AT RISK	N/A
• Welding screens, fire blankets in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Correct compliance and use of PTW System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Electrical leads are protected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• At risk acts observed relating to PTW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Current inspection tag fitted to electrical tools and equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Confined Space controls used correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Electrical leads and plugs in sound condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Safety Behaviour Score			
				(Total number of all "At Risk" behaviours and / or hazards observed)			

<b>Observers:</b>			<b>Date:</b> / /
<b>Positive Recognition</b>			
<b>Opportunities to Improve</b>	<b>ACTION</b>	<b>WORK ORDER NUMBER</b>	

\* Send a copy of completed Audit Form to the Health and Safety Centre for retention of safety behaviour score.