

CRANE & HOIST FAMILIARISATION & AUTHORISATION

**Forward to Training &
Development**

Preamble

All persons who operate any crane must hold current appropriate certification. This certification must be checked by a Tarong Crane Operator who shall arrange familiarisation training before the person is permitted to operate the crane.

Appropriate certification:

- A 'CB' Certificate is required for all cabin operated crane and a certified Rigger or Dogger is required to attend the hook/load.
- A 'LBG' Certificate is required for the operation of any remote operated bridge or gantry crane when the load being lifted is more than 5T.

With respect to crane operation, a person is taken not to be performing work in a Prescribed Occupation if:

- The person's work is primarily the maintenance, servicing or repair of the crane and not involving the use of the crane for the purpose it was designed. Eg a person who repairs the boom of the crane and does not lift a load with the crane.
- A remote operated bridge or gantry crane is used to lift less than 5T.

Crane familiarisation training

Print name:

Occupational Licensing No: (where applicable)

Date: / /

Tarong Energy ID number: (if known)

Contractor Company:

Indicate crane/hoist type being trained on

<input type="checkbox"/> Material or Personnel Hoist (HP)	Eg. Chimney stack Alimak hoist.
<input type="checkbox"/> Monorail crane / serial hoist (No Ticket required)	Eg. Precipitator switch rooms, R1 conveyor drive tower
<input type="checkbox"/> Remote operated Bridge or Gantry Crane with loads less than 5T (No Ticket required)	All pendant operated cranes, TN3 tower 6.3T crane
<input type="checkbox"/> Remote operated Bridge or Gantry Crane (LBG or CB)	All pendant operated cranes, TN3 tower 6.3T crane
<input type="checkbox"/> Non-remote operated Bridge or Gantry crane (CB)	TPS Turbine house A & B 105/25 T crane, WPS 350 T crane
<input type="checkbox"/> 15 tonne Franna (CN)	Franna
<input type="checkbox"/> 50 tonne Tadano (C6, C1, C0)	Tadano

1. The individual has the appropriate occupation licence to operate the crane. (May not be applicable if only using a remote controlled bridge or gantry crane and NOT lifting more than 5T or when operating a monorail crane). Yes No
 NA

2. Where available, the location of the logbook has been shown to the individual. Pre-start inspections have been explained to the individual, regardless of whether a log book is available or not. Yes No
 NA

3. Lifting limits of main hook and ancillary hooks has been acknowledged. Yes No

4. The individual has received familiarisation with the crane controls and performed a satisfactory test run with the crane unloaded. Yes No

5. The process to be followed when operating a crane in a hazardous area (eg coal plant areas) has been explained Yes No

6. A Rigger or Dogger must be used when the hook/load is not in clear line of sight of the Crane Operator. A dogger is mandatory for all mobile cranes. Yes No

7. The following site requirements have been explained:

- Don't travel with loads over personnel or structures housing personnel. Yes No
- Ensure personnel DO NOT expose themselves to a suspended load at any time. Yes No
- Sound the siren when travelling. Yes No
 NA
- Ensure a spotter is always in place and areas barricaded where required. Yes No
- Report all defects Yes No
- Tag lines are required to control loads Yes No



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Sign off

Date: / /

Signature of person receiving the familiarisation:

Name of authorised person performing the familiarisation:

Signature of authorised person performing the familiarisation:

Completed copies should be forwarded to the Training and Development department (for employees and contractors) to be recorded in LMS.