



CS ENERGY PROCEDURE FOR  
**EMS PROCEDURES: TABLE OF CONTENTS**  
**CS-EMSP-0**

Responsible Officer: Portfolio Environment Manager

Approved: GM Portfolio Services

---

**Note: These procedures are referenced in the EMS Manual and should be read in conjunction with the Manual.**

## **Contents**

### **CS-EMSP-1 ENVIRONMENTAL ISSUE IDENTIFICATION**

- 3.1 Select the main plant areas to be surveyed
- 3.2 Preparation required prior to sessions
- 3.3 Select and describe activities or processes
- 3.4 Identify the cause of an Environmental Issue associated with an activity
- 3.5 Describe the environmental issues
- 3.6 Determine the effects (impacts) of environmental issues
- 3.7 Determine the significance of environmental issues
- 3.8 List operational controls for each environmental issue
- 3.9 Enter environmental issues, effects and controls into EIR
- 3.10 Determine Priority Issues
- 3.11 Produce Environmental Issue Management Plans for priority issues

### **CS-EMSP-2 DEVELOPING ENVIRONMENTAL PLANNING**

- 3.1 Formulating Environmental Policy
- 3.2 Formulating Environmental Goals
- 3.3 Formulating Environmental Targets
- 3.4 Environmental Issue Management Plans

### **CS-EMSP-3 ENVIRONMENTAL COMMUNICATION AND TRAINING PROCESS**

- 3.1 External Communication
- 3.2 Appointment of CS Energy Spokesperson
- 3.3 Internal Training
- 3.4 Internal Communication

## **CS-EMSP-4 ENVIRONMENTAL INCIDENT MANAGEMENT**

- 3.1 Incident Management Training
- 3.2 Incident Management Resources and Documentation
- 3.3 Corrective and Preventive Action Process
- 3.4 General Environmental Duty

## **CS-EMSP-5 ENVIRONMENTAL LEGAL COMPLIANCE**

- 3.1 Identification of legal and other requirements
- 3.2 Distribution and use of legal information
- 3.3 Maintenance of legal information

## **CS-EMSP-6 ENVIRONMENTAL MONITORING AND MEASUREMENT**

- 3.1 Monitoring Programs
- 3.2 Develop Monitoring Schedule
- 3.3 Sampling Work Instructions
- 3.4 External Providers - Monitoring & Measurement Requirements
- 3.5 Monitoring and Measurement Records

## **CS-EMSP-7 ENVIRONMENTAL AUDIT, REVIEW AND PERFORMANCE EVALUATION**

- 3.1 Environmental Auditing and Audit Reports
- 3.2 Environmental Monitoring & Reporting Schedule
- 3.3 Plant Performance Reporting
- 3.4 EMS Performance Reporting
- 3.5 Conduct Reviews

## **CS-EMSP-8 GUIDELINES FOR HEALTH SAFETY & ENVIRONMENT PLANS**

## 7. Document History

Issue Date	Nature of Changes
24.11.2000	Original Issue
16.02.2001	Included CS EMSP-6 Section 3.5
18/11/2002	Editing of titles and minor editing
27/11/2003	Updated procedure to contain action items only
06/06/2005	Owner title; electronic file locations.
19/04/2006	Reviewed – no changes.
6/07/2009	Reviewed – s.3.1 title of EMSP-7 updated, update organisational titles.