



# Tarong

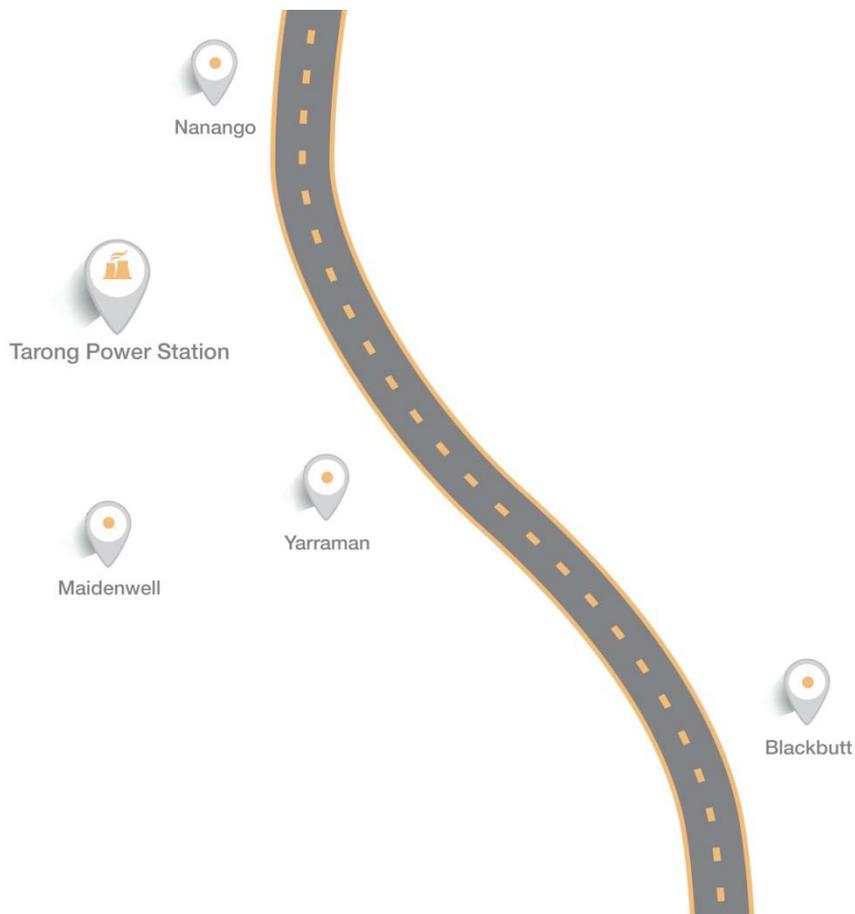
## Community Partnership Fund

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### Application Guide

The Tarong Community Partnership Fund is principally interested in building community economic capacity, preparedness and resilience.

Targeted funding areas are those communities closest to Tarong Power Stations and Meandu Mine, as outlined below.



## Eligibility

1. To be considered for the Tarong Community Partnership Fund your project must meet all THREE (3) of the following criteria:

Be in final stages of planning \*

Overseen by a registered organisation

Will create something enduring within the region

*\*Please note: For a project to be considered to be in the 'final stages of planning', any building or facility upgrades must have received appropriate approvals by the necessary governing body. Alterations to services (plumbing, drainage, gas and electrical) do require approval and inspection by the relevant authority, but may not require planning or building approval.*

- To be considered for the Tarong Community Partnership Fund your project must meet at least ONE (1) of the following criteria:



### Facilitates a collaborative approach to social connectedness

The project involves a collaborative partnership with other service providers and maximises existing social infrastructure and improve overall community connectedness.



### Leads to increased employment

The project creates or sustains meaningful jobs and imparts 'future ready' skills that enable a community to navigate planned or unplanned change.



### Improves access to and/or sustainability of existing critical services

The project delivers improved access to services that support those most in need. It does not jeopardise the viability of other services.



### Enhances educational opportunities and personal leadership

The project provides skills and leadership capacity development that supports the community for the long term.



### Builds community economic capacity, preparedness and resilience

The project takes a collaborative approach to addressing an emerging challenge recognised in one or more regional community or economic development plans.

## Applicant details

Please note all correspondence regarding the application will be sent to the contact details you supply in this section.

## Organisation overview

**Who are you? What do you do?** This is your organisation's time to shine! Tell us about what your organisation aims to achieve; not only through the project you're seeking funding for, but its *overall goals for bettering the community*.

**Who will benefit?** Is your project based in the South Burnett region, but your organisation isn't? That's okay; explain to us how much of your project is directly relevant to the communities close to Stanwell's operations. Also provide details about your organisation's existing links with these areas.

## Community connections

**Partnering with other organisations to implement this project?** We would love to know their names and the contribution they would be adding; make sure to add these into this section. Letters of support from these organisations can help strengthen your application.

**Will the project add value other organisations?** If your project proposes infrastructure upgrades, will other community organisations benefit from this?

**Needing an extra hand?** While the Tarong Community Partnership Fund may be the sole source of funding for your project; we encourage applicants to seek funds from a number of sources (including your own organisation where possible).

## Project overview

**Why your project?** Now it's time to sell your project - demonstrate how your project meets our criteria.

Remember to link your project to one or more of the **eligibility criteria** (page 2 of this document).

**Think about the points below when providing your project overview:**

- Can the project be leveraged by working together with other organisations?
- Is there, or could be, a specific link between your project and Tarong Power Stations and Meandu Mine?
- Does your project link to established priorities from community consultation undertaken by regional councils, government or other agencies?

## Project funding & attachments

**Now it's time to get down to business** – In this section, please provide us with an overview of costs, and detail any other bodies that you have approached for funding and the status of these applications.

**Don't forget to attach** – You are also required to attach:

- A budget
- Copies of quotes for items/services for which you are seeking a contribution from the Tarong Community Partnership Fund
- Approved building and/or facility upgrade paperwork (if applicable)

*An example project budget is available on the Stanwell website. You can find it on the Stanwell home page under:*

*Our Communities > Supporting our communities > Budget or simply click [here](#)*

## Declaration

**Who's in charge?** The representative signing this section should be the most senior person in your organisation and/or the person overseeing the project's implementation.

## Application checklist

**Before you send in your application, confirm that you have:**

- Clearly outlined how your project aligns with all THREE (3) criteria in Eligibility section (1) AND at least ONE statement in Eligibility section (2)
- **Correctly completed your application:**
  - All **SIX** sections of the application form have been completed
  - Your contact details are correct
  - The declaration has been signed by the appropriate representative/s
- **Attached:**
  - A project budget
  - Copies of the quote/s
  - Building and/or facility upgrade approvals

## Where to apply

**Mail:**

Stakeholder Engagement – Tarong Community Partnership Fund  
GPO Box 800  
BRISBANE QLD 4001

**Email:**

[sponsorship@stanwell.com](mailto:sponsorship@stanwell.com)

## The decision process

**Whose decision is it?** Funding is awarded by a Community Fund Panel, which is comprised of senior Stanwell representatives and a minimum of three invited business, education, health, local government or community representatives. This approach ensures that the potential benefits and impacts of any application are considered from a community perspective.

**When do they meet?** The panel meets following the close of each funding round and their decisions are final.

**What are the possible outcomes?** Decisions may include:

- Request for more information and postponing a decision until the next round;
- Awarding a different amount than that requested; or
- Transferring an application to be considered under Stanwell's Corporate Sponsorship Program\*

*\*This sponsorship focuses on events and short-term activities that make a positive "quality of life" contribution to the communities in which Stanwell operates.*

**Will I hear back even if my project isn't successful?** All applicants will be notified in writing of the outcome of their application within five business days from the date of the panel meeting.

## Successful applicants

Successful applicants will receive a letter that clearly outlines the obligations of each party and the conditions tied to the funding, and acceptance of funds will be taken as acknowledgement that you accept these obligations and condition.

Obligations may include the requirement to take part in an end-of-project debrief and/or provide a written report.

Conditions placed on projects could include (but are not limited to):

- Projects being completed within 6 months of receiving funds or by the end of a financial year period (unless otherwise negotiated with Stanwell)
- Any media coverage about the project acknowledges Stanwell's support
- A Stanwell representative being invited to relevant events or openings of the funded project
- Projects are completed as specified in the application otherwise funding may be withdrawn (unless another application is submitted and approved)
- Providing Stanwell permission to use photography and or quotes in our internal and external communications about the project

## Disclaimer

The Tarong Community Partnership Fund operates within a set budget each financial year and funding is prioritised. This means that some projects will not be successful regardless of the quality of the application.

Applications may generally be resubmitted at a future round (if recommended); however a project will only receive funding once. Ongoing costs associated with projects will not be funded.

## Further Information

***Need some more information?*** Any further questions regarding the fund or the Corporate Sponsorship Program, please don't hesitate to contact Community Relations Coordinator Kirstie Schumacher on (07) 4160 9233. You can also email [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com).